**Terms and Conditions**

The use of laptops, iPads, and Animoto are considered a privilege that gives you an opportunity to show what you learn in a different format. If you are not able to use the tools for their intended purpose, they may be removed from your use at any time, your subscription to Animoto may also be removed; and disciplinary actions can be taken. An alternate assignment may be given or a zero may be entered for your grade if you violate these terms.

**Laptops**

* When using the laptops, do not walk around with the laptop while it is on or open.
* Use the laptop for its intended purpose. This does not include going to video sites, playing games, or any other area not deemed necessary for research.
* The use of earphones will be allowed only when creating your Animoto project. They are not necessary until then.
* Do not eat or drink near the laptops or iPads.

**iPads**

* The use of the iPads include the same criteria as the laptops in addition to what is below.
* Do not use the iPads for taking pictures, recordings, or games of any type.
* Headphones are not needed when using the iPads for research.

**Internet Sites**

* When you are researching a Website, keep track of where you are getting your information. If you did not know the information yourself, then it needs to be cited using a bibliographic card.
* The Internet has many sites that are **NOT** reliable. If the website you are getting information ends in **.gov**, **.edu**, or **.org**, they are usually accurate and may be used.
* **Wikipedia and Answers.com are two *unreliable* sites.** If you do use Wikipedia, find another site that verifies the information you gathered. Answers.com, Yahoo answers, etc. may not to be used.

**Quick Tips**

* When using the Laptops, if you try to log in and it says **no log on server**. Turn the laptop off. Turn it back on and wait between 1-5 minutes before attempting to log on again. The laptop needs time to locate the wireless signal to connect. Be patient and do not call me over. Understand that I cannot do anything about the issue with the Log on servers.
* When searching on Yahoo, Google, or Bing…put your search queries in quotation marks. You should also use Boolean searches with AND, OR, NOT.